



# Lawns to Legumes Individual Support

## Example documentation needed to receive reimbursement

(Refer to the [Eligible Expenses Guide](#) for details on what purchases are reimbursable)

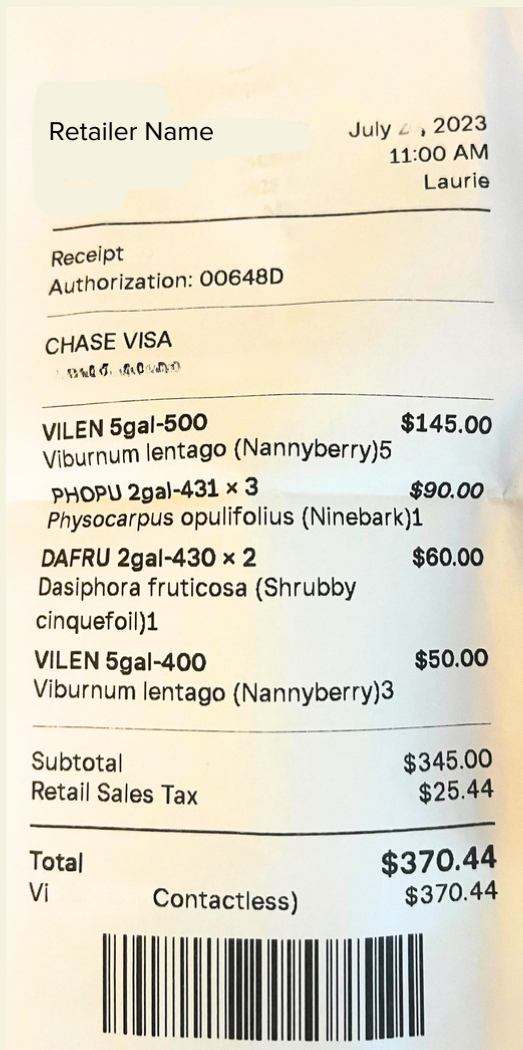
### What You'll Need to Submit:

1. ITEMIZED RECEIPTS

2. BEFORE + AFTER PHOTOS

3. 25% MATCH

### 1. Itemized Receipts

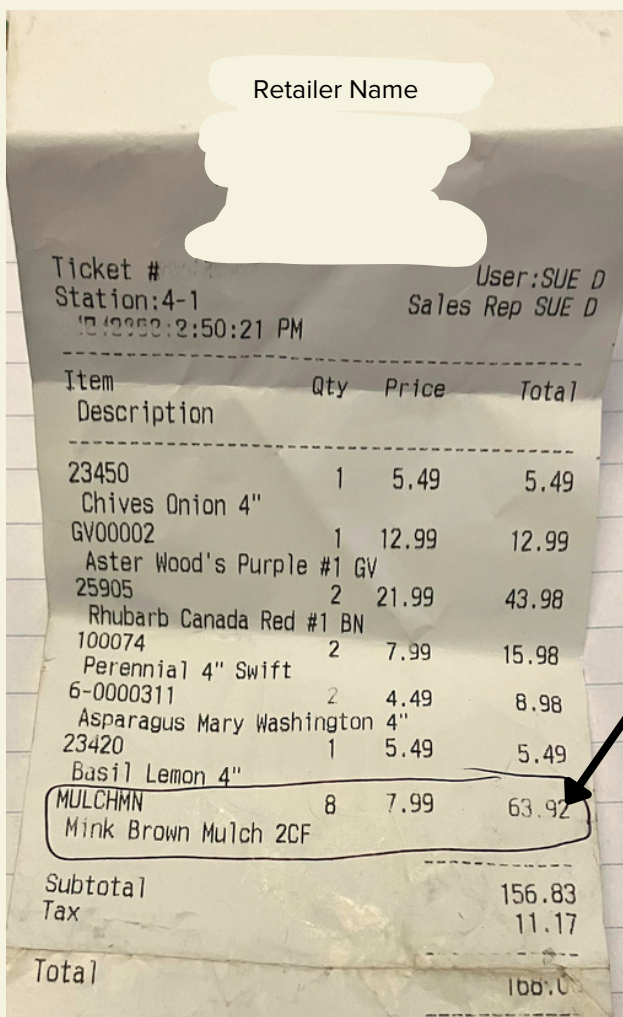
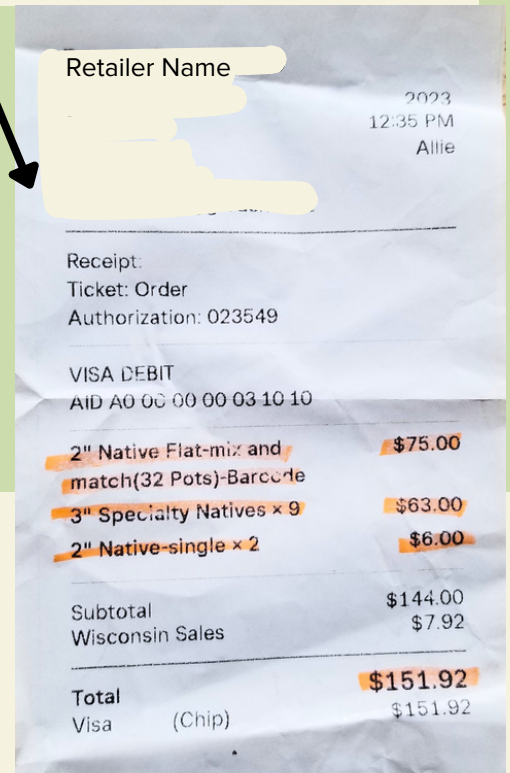


Receipts should be itemized and show that your purchased plants are native (with a few exceptions noted on the [Eligible Expenses Guide](#)).

Make sure that the receipt shows key details (date, nursery/retailer name, plant/item names, and total) so that staff can process reimbursement. We will not accept unreadable receipts.



If your receipt is not itemized or does not include names of plants/items, please also submit either a list of the plant/item names purchased. A photo of your plant tags can also work!



If your receipt includes purchases that are not part of your L2L project, circle or highlight the purchases you are requesting reimbursement for.

See below for more! ↓



# 1. Before and After Photos

Don't worry if your photos are not pretty! Your planting or pollinator lawn will mature with time. We simply want to see that you successfully installed your project.

Take your before and after photo from a similar angle.



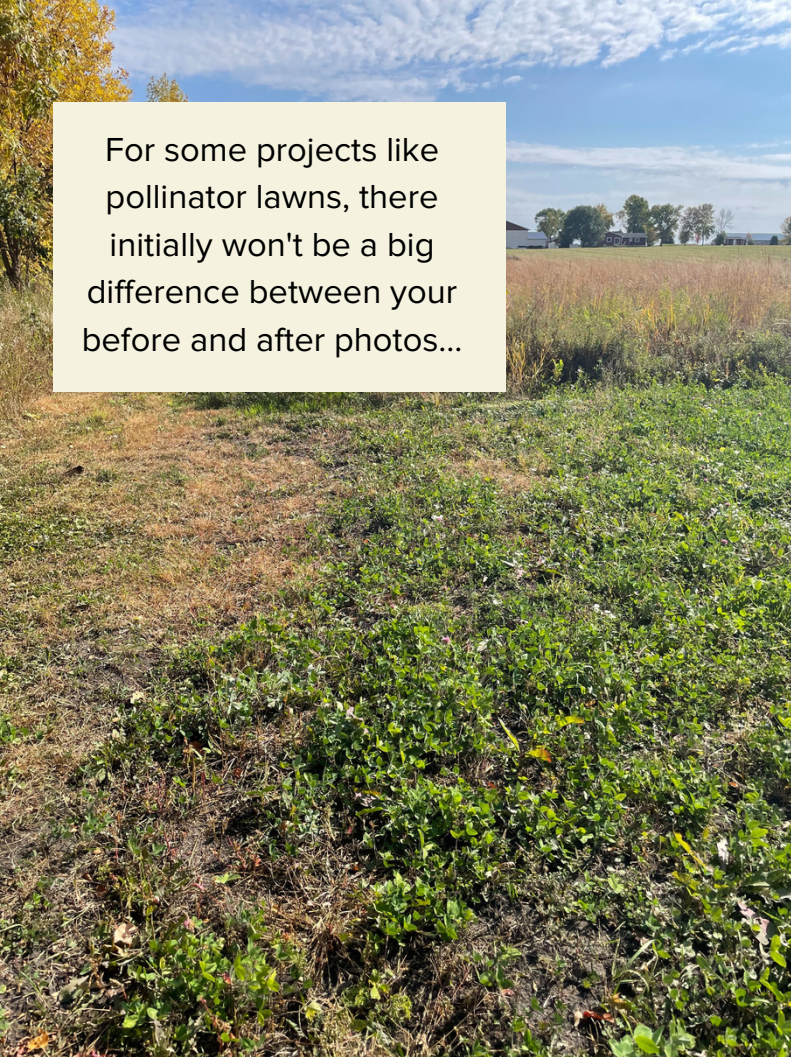
Do your best to take one photo that captures your whole project area, rather than multiple photos of individual plants.




If you planted in multiple areas (ex: your boulevard and the front yard), take one set of photos per project area.







For some projects like pollinator lawns, there initially won't be a big difference between your before and after photos...



...and that's okay! We just want to see that you got your project in the ground.

### 3. 25% Match

Grantees must provide at least a 25% match for their total reimbursement request. This match is your in-kind contribution to your project, it is not part of your reimbursed amount. Your match can be in the form of additional purchases, time spent on your project, or a combination of both.

#### **MATCH OPTION 1: ADDITIONAL PURCHASES**

Additional purchases for your match must be for eligible plants, materials, or fees for hiring contractors. For example, if you spend \$350 on your project, you will need to spend \$87.50 of your own money in order to fulfill your match.

#### **MATCH OPTION 2: TIME SPENT ON YOUR PROJECT**

In-kind time spent planting or maintaining plants is calculated at \$25/hr. For example, if you spend \$350 on your project, you and your helpers will need to work a total 3.5 hours in order to fulfill your 25% match.